

**We are soliciting nominations for COMMUNITY Delegation Members for
the Global Fund Board Delegation of Communities Living with HIV, and affected by TB and Malaria
Term: 2017 - 2018**

**CLOSING DATE of the first call for all nominations is
MONDAY 5th December 2016 at 2359 CET.**

The Global Fund to fight AIDS, Tuberculosis and Malaria is perhaps the most important and innovative health initiative developed in the 21st century. The Global Fund was created to dramatically increase resources to fight these three devastating diseases, and to direct much needed resources to areas of greatest need. As a partnership between governments, civil society, the private sector and affected communities, the Global Fund represents an innovative approach to international health financing.

The Communities Delegation is made up of individuals living with HIV, TB and affected by malaria, and its vision is one in which all communities living with, or affected by HIV, TB and malaria to have equitable access to quality services and support needed to prevent, treat and/or live with these infections within a conducive environment that respects human rights. The mission of the Communities Delegation is to ensure the voices and issues of people living with HIV, TB and affected by malaria influence the deliberations and decisions on investments and programmes of the Global Fund to achieve greater and sustained impact for communities.

The Delegation actively participates in formulating policy and strategy positions on key issues of relevance and works closely with other board delegations (in particular the Developed and Developing Country NGO Delegations) to ensure that issues relevant to communities infected and affected by the three diseases are effectively addressed. The goal of the Delegation is to ensure that our participation on the Global Fund Board results in Universal Access to quality prevention, treatment, care and support for communities living with and affected by the three diseases based on the principles of equity and human rights.

The Communities Delegation thus is required to have informed and accountable representatives on the different committees and structures of the Global Fund, as well as implementing mechanisms and strategies to communicate with the broader community and partners affected by the three diseases.

The Delegation is looking for suitable candidates to join the current Communities Delegation, to ensure that the issues and voices heard at the Global Fund Board level are legitimate and continue to represent issues faced by communities living with HIV, TB and affected by malaria.

**WE STRONGLY ENCOURAGE WOMEN AND YOUNG PEOPLE LIVING WITH HIV AND/OR AFFECTED BY TB
AND COMMUNITIES AFFECTED BY MALARIA TO APPLY.**

**WE ALSO STRONGLY ENCOURAGE COMMUNITIES LIVING WITH HIV AND/OR TB AND PEOPLE AFFECTED BY
MALARIA FROM MIDDLE EAST AND NORTH AFRICA, ASIA AND PACIFIC, AND THE LATIN AMERICA &
CARIBBEAN TO APPLY.**

We request that you look through the criteria for selection, roles and responsibilities, and application process detailed in the following pages to ensure that you understand the commitments and the application process.

COMMUNITIES DELEGATION

to the Board of the Global Fund to Fight AIDS, Tuberculosis and Malaria

Criteria for selection:

The Delegation Member is an individual. However, institutional support is critical to carrying out the duties. The geographic coverage of the delegation member spans numerous countries in specific region(s) and looks at community issues and needs of HIV, TB and malaria. The selection of the delegation members¹ will be based on the following criteria:

- i. A person: –
 - a. Living with HIV; and/or
 - b. Affected by Tuberculosis; and/or
 - c. Living in, or working with, communities affected by Malaria;
- ii. Demonstrated expertise and understanding of the scope of work of the Global Fund and the opportunities it presents, particularly relating to issues of people living with HIV, affected by tuberculosis and malaria in implementing countries of the Global Fund;
- iii. Demonstrate understanding on the mandate, roles, functions, and the governance role the Communities Delegation has on the Board of the Global Fund;
- iv. Experience in governance of global, regional, national institutions – including Boards of Health Institutions, Country Coordinating Mechanisms (CCMs), Boards of Civil Society Organisations (CSOs) and/or Community Based Organisations (CBOs);
- v. Consistent and/or predictable internet, email and phone access;
- vi. Ability to work well in written and spoken English (additional languages are valued);
- vii. Demonstrated linkages with community networks (local, national, regional levels);
- viii. Capacity to communicate and network effectively and broadly;
- ix. Commitment to principles of transparency and accountability;
- x. Diplomatic and strategic political and negotiating skills to work with a variety of stakeholders;
- xi. Openness, willingness and ability to learn, and the commitment to engage in issues of different constituencies;
- xii. Commitment to achieve the Key Performance Indicators (KPIs) of the Delegation;
- xiii. Commitment to a minimum of eight hours per week for Communities Delegation discussion on Global Fund decisions via list serve discussions and/or teleconferences²;
- xiv. If employed by an organisation, written assurance regarding the availability of between 4 to 8 hours per week of time for Global Fund related activities; and
- xv. A letter of institutional support from an employer or affiliated organisation.

Length of term:

Delegation members serve a two-year term, dependant of performance-based assessment an extension may be granted by the leadership³. The term of successful applicants will be from January 2017 through December 2018.

Role and Responsibilities of Communities Delegation Member:

Members of the Communities Delegation are expected to work closely with the Board Member, Alternate Board Member and Communications Focal Point, and will work primarily through email and conference calls. The primary role of all delegation members is to provide support and advice to the Communities Delegation Leadership.

Members of the Communities Delegation have the following responsibilities:

- i. To uphold and support the mission, values and principles of the Communities Delegation;
- ii. Respect and implement the Communities Delegation agreed internal policies;
- iii. Consult with communities, and communicate their priorities and needs linked to the Global Fund;
- iv. Meaningfully participate in all discussions of the Communities Delegation, especially related to Committee and Board Meetings of the Global Fund;
- v. Respond to communications within the time frame requested;
- vi. Commit to a minimum of 8 hours a week for Communities Delegation related duties;
- vii. Declare a conflict of interest as necessary; and
- viii. Maintain pre-board and committee documents confidential in their entirety⁴.

¹ Please note applicants must be working with, or for a network or organisation for communities living with or affected by the three diseases. Individual consultants can only apply if they demonstrate a consistent relationship with communities organisations.

² Please note that this commitment may increase leading up to Committee and Board Meetings, and is an average approximate of time commitment to fully and effectively engage in the work of the Communities Delegation

³ The leadership is made up of the Board Member, Alternate Board Member and Communications Focal Point.

⁴ See Confidentiality policy for additional information

COMMUNITIES DELEGATION

to the Board of the Global Fund to Fight AIDS, Tuberculosis and Malaria

Application Process (Please read carefully):

The following should be sent in ONE email to info@globalfundcommunitiesdelegation.org with subject matter APPLICATION FOR COMMUNITIES DELEGATION 2017:

- A copy of the completed application form (electronically, *scanned copies will not be entertained*);
- A letter of reference from your organisation expressing its support, agreeing to the additional travel and workload (1 page only); and
- A letter of reference/support from another organisation that is affiliated to the work that you are involved in.

Applications without all of the above documentation will be automatically disqualified.

Completed application forms and the required documents should be emailed to gfatmcommunitiesdelegation@gmail.com with subject matter "APPLICATION FOR COMMUNITIES DELEGATION 2017".

Applications sent to the email of, or cced to the Communications Focal Point will not be considered

For more information, please refer to the [Global Fund Website](#), the [Communities Delegation Website](#), and/or the [Communities Delegation Facebook Page](#).

Please note that only shortlisted applicants will be notified via email by the end of the 2nd week of December 2016. Additional phone interviews will be conducted in mid-December 2016 for shortlisted candidates. Further information on the role of a delegation member is attached in the email as Terms of Reference Communities Delegation Member.

The **CLOSING DATE** for nominations is
MONDAY 5th December 2016 AT 2359HRS CET.

Please send completed nominations to info@globalfundcommunitiesdelegation.org with subject matter "Application for Communities Delegation 2017".

Women, Young People, Sex Workers, People who Use Drugs – living with HIV and TB, and communities affected by and working in malaria are strongly encouraged to apply.

Communities living with HIV and TB, and affected by malaria living in Latin America and Caribbean, Asia and Pacific, and Middle East and North Africa are strongly encouraged to apply.

CHECKLIST

The following should be sent in ONE email to info@globalfundcommunitiesdelegation.org with subject matter APPLICATION FOR COMMUNITIES DELEGATION 2017:

- This completed application form (electronically, scanned copies with handwritten submissions will not be entertained);
- A letter of reference from your organisation expressing its support, agreeing to the additional travel and workload (1 page only); and
- A letter of reference/support from another organisation that is affiliated to the work that you are involved in.

APPLICATIONS WITHOUT ALL OF THE ABOVE DOCUMENTATION WILL BE AUTOMATICALLY DISQUALIFIED.
APPLICATIONS THAT DO NOT FILL IN ALL SECTIONS WILL BE AUTOMATICALLY DISQUALIFIED.