

## COMMUNITIES LIVING WITH HIV AND AFFECTED BY TUBERCULOSIS AND MALARIA DELEGATION

Call for Applications  
Term: January 2019 through December 2020

**CLOSING DATE OF APPLICATIONS IS THURSDAY 28<sup>TH</sup> NOVEMBER 2018 AT 18:00HRS CET**

### A. BACKGROUND INFORMATION

The Global Fund to Fight AIDS, Tuberculosis and Malaria (Global Fund) is the probably the most important and innovative health initiative developed in the 21st century. The Global Fund was created to dramatically increase resources to fight the three diseases, and to provide needed resources to areas of greatest need. As a partnership between governments, communities and civil society, the private sector, the Global Fund represents an innovative approach to international health financing.

The Communities living with HIV and affected by TB and malaria Delegation (Communities Delegation) is made up of individuals living with HIV, and affected by TB and malaria, and its vision is "For all people living with or affected by HIV, Tuberculosis and Malaria to be able to attain the highest possible quality of life"; and its mission is "To ensure the informed, meaningful and accountable representation of communities living with HIV and affected by TB and malaria on the Board of the Global Fund, in order to achieve a greater and sustained level of health for our communities". For more information, please go to [www.globalfundcommunitiesdelegation.org](http://www.globalfundcommunitiesdelegation.org) for more information.

The Communities Delegation actively participates in formulating policy and strategy positions on key issues of relevance to ensure that issues relevant to communities infected and affected by the three diseases are effectively addressed. The Communities Delegation thus looks for informed and accountable representation from members of communities across the three diseases to join the current Communities Delegation, to ensure that the issues and voices heard at the Global Fund Board level are legitimate and continue to represent issues faced by communities living with HIV, TB and affected by malaria.

### B. CALL FOR MEMBERS

The Communities Delegation to the Board of the Global Fund is currently seeking for volunteers who demonstrate understanding of Global Fund policies and/or implementation to join us as we continually seek to achieve a balanced, informed and representative Delegation, **with priority and strong consideration for the following:**

- Geography – francophone Africa, West and Central Africa, Asia-Pacific, Latin America and the Caribbean, Eastern Mediterranean region;
- Malaria and Tuberculosis expertise;
- Experience in governance bodies and understanding of organizational budgets, the development and monitoring of organisational strategy and key performance indicators, finance and audits, and policy-making;
- Community members from key populations (men who have sex with men, transgenders, men who have sex with men, and people who use drugs), and women and youth;
- Expertise in market shaping, procurement, and intellectual property (TRIPs, FTAs, etc);
- Understanding and expertise in responses on sustainability and transitioning, including on innovative financing mechanisms;
- Community Response expertise and Health Systems Strengthening; and
- Understanding of the Sustainable Development Goals (SDGs) and Universal Health Coverage (UHC).

# COMMUNITIES DELEGATION

**to the Board of the Global Fund to Fight AIDS, Tuberculosis and Malaria**

Please go through the [criteria for selection, roles and responsibilities](#), and [application process](#) detailed in the following pages to ensure that you understand the commitments and the application process. More information is also available within the [Terms of Reference of Communities Delegation Members](#).

The Communities Delegation operates in English, and applicants with fluency in other languages are encouraged to apply.

## C. CRITERIA FOR SELECTION:

The Delegation Member is an individual. However, institutional support is critical to carrying out the duties. The geographic coverage of the delegation member spans numerous countries in specific region(s) and looks at community issues and needs of HIV, TB and malaria. The selection of the delegation members<sup>1</sup> will be based on the following criteria:

- i. A person: -
  - a. Living with HIV; and/or
  - b. Affected by Tuberculosis; and/or
  - c. Living in, or working with, communities affected by malaria;
- ii. Demonstrated expertise and understanding of the scope of work of the Global Fund and the opportunities it presents, particularly relating to issues of people living with HIV, affected by tuberculosis and malaria in implementing countries of the Global Fund;
- iii. Demonstrate understanding on the mandate, roles, functions, and the governance role the Communities Delegation has on the Board of the Global Fund;
- iv. Experience in governance of global, regional, national institutions – including Boards of Health Institutions, Country Coordinating Mechanisms (CCMs), Boards of Civil Society Organisations (CSOs) and/or Community Based Organisations (CBOs);
- v. Consistent and/or predictable internet, email and phone access;
- vi. Ability to work well in written and spoken English (additional languages are valued);
- vii. Demonstrated linkages with community networks (local, national, regional levels);
- viii. Capacity to communicate and network effectively and broadly;
- ix. Commitment to principles of transparency and accountability;
- x. Diplomatic and strategic political and negotiating skills to work with a variety of stakeholders;
- xi. Openness, willingness and ability to learn, and the commitment to engage in issues of different constituencies;
- xii. Commitment to achieve the Key Performance Indicators (KPIs) of the Delegation;
- xiii. Commitment to a minimum of eight hours per week for Communities Delegation discussion on Global Fund decisions via list serve discussions and/or teleconferences<sup>2</sup>;
- xiv. If employed by an organisation, written assurance regarding the availability of between 4 to 8 hours per week of time for Global Fund related activities; and
- xv. A letter of institutional support from an employer or affiliated organisation.

## D. LENGTH OF TERM

Delegation members serve a two-year term, dependant of performance-based assessment an extension may be granted by the leadership<sup>3</sup>. The term of successful applicants will be from January 2019 through December 2020.

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<sup>1</sup> Please note applicants must be working with, or for a network or organisation for communities living with or affected by the three diseases. Individual consultants can only apply if they demonstrate a consistent relationship with communities organisations.

<sup>2</sup> Please note that this commitment may increase leading up to Committee and Board Meetings, and is an average approximate of time commitment to fully and effectively engage in the work of the Communities Delegation

<sup>3</sup> The leadership is made up of the Board Member, Alternate Board Member and Communications Focal Point.

# COMMUNITIES DELEGATION

to the Board of the Global Fund to Fight AIDS, Tuberculosis and Malaria

## E. ROLE AND RESPONSIBILITIES OF A MEMBER OF THE COMMUNITIES DELEGATION

Members of the Communities Delegation are expected to work closely with the Board Member, Alternate Board Member and Communications Focal Point, and will work primarily through email and conference calls. The primary role of all delegation members is to provide support and advice to the Communities Delegation Leadership.

Members of the Communities Delegation have the following responsibilities:

- i. To uphold and support the mission, values and principles of the Communities Delegation;
- ii. Respect and implement the Communities Delegation agreed internal policies;
- iii. Consult with communities, and communicate their priorities and needs linked to the Global Fund;
- iv. Meaningfully participate in all discussions of the Communities Delegation, especially related to Committee and Board Meetings of the Global Fund;
- v. Respond to communications within the time frame requested;
- vi. Commit to a minimum of 8 hours a week for Communities Delegation related duties;
- vii. Declare a conflict of interest as necessary; and
- viii. Maintain pre-board and committee documents confidential in their entirety.

## F. APPLICATION PROCESS

Applications will be only be accepted online via the following link - [https://docs.google.com/forms/d/e/1FAIpQLSeQ7Y8U7RHLnDQhuyQWdyOCizJQEdef-yKKN3SNMwvNMO0Ew/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSeQ7Y8U7RHLnDQhuyQWdyOCizJQEdef-yKKN3SNMwvNMO0Ew/viewform?usp=sf_link).

Please prepare the following documents before the online application to be uploaded (only PDF file format accepted):

- A letter of reference from your organisation (employer or board) expressing its support to your commitment to the work of the Communities Delegation, with explicit commitment to the time, additional travel and workload required as within the [Terms of Reference of Communities Delegation Members](#);
- A letter of reference/support from another organisation (national/regional/global) that is affiliated to the work that you are involved in; and
- Your Curriculum Vitae (CV).

Applications that are incomplete, submitted past the deadline, and/or sent via email will be automatically disqualified.

**CLOSING DATE OF APPLICATIONS IS THURSDAY 28<sup>TH</sup> NOVEMBER 2018 AT 18:00HRS CET**

For more information, please refer to the [Global Fund Website](#), the [Communities Delegation Website](#), and/or the [Communities Delegation Facebook Page](#); or email [info@globalfundcommunitiesdelegation.org](mailto:info@globalfundcommunitiesdelegation.org). Please note that applications sent to the email address will not be accepted.

Please note that **only shortlisted** applicants will be notified via email by the 15<sup>th</sup> December 2018 for a telephone interview scheduled on the week of the 17<sup>th</sup> December 2018. Successful applicants from the telephone interview will be notified by the 21<sup>st</sup> December 2018.